CALIFORNIA CUPA FORUM

"An Association of Certified Unified Program Agencies"
www.calcupa.org

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Dear Presenter:

Thank you for agreeing to have your training session recorded during the 29th Annual California Unified Program Training Conference. We greatly appreciate your willingness to participate and to help us expand the available of quality Unified Program training beyond the annual conference.

The recording of your session will be used to develop training that will be made available through the Learning Management System (LMS). This will allow Unified Program personnel to access the training after the conference and provide an additional resource for ongoing professional development.

To help us prepare your session for recording and subsequent use in LMS, we ask that you provide the following:

- **PowerPoint Presentation**: Please upload the final version of your PowerPoint presentation **no later than March 5, 2027** to the CalCUPA.org website at https://www.dropbox.com/request/tx6p3g61k7dq766h5b6e. The presentation submitted by this date should be the version you intend to use during your recorded conference session.
- **Training Quiz:** Please develop and submit a **20-question multiple-choice quiz** to accompany your presentation. Each question should include the available answer choices and clearly identify the **correct answer**. Questions should focus on the key learning objectives and information presented during the training.

Providing these materials in advance will allow us to properly prepare your course for recording and ensure the training can be successfully incorporated into the LMS.

We recognize that developing and presenting a quality training course requires a significant commitment of time and preparation. Thank you again for allowing your session to be recorded and for helping us make valuable Unified Program training available to a broader audience.

We appreciate your participation in the 29th Annual California Unified Program Training Conference and look forward to another successful conference.

Sincerely,
Jason Boetzer, CalEPA
Marjorie Terrell, San Mateo County
Mario Tresierras, Los Angeles County Fire
Kristen Ward, San Bernardino County Fire

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