



**STANISLAUS COUNTY**  
invites applications for the position of:  
**Hazardous Materials  
Specialist I/II/III  
(Full-time & Part-time)**

An Equal Opportunity Employer

**SALARY:**

<u>Hourly</u>	<u>Biweekly</u>	<u>Monthly</u>	<u>Annually</u>
\$23.29 - \$35.08	\$1,863.20 - \$2,806.40	\$4,036.93 - \$6,080.53	\$48,443.20 - \$72,966.40

**OPENING DATE:** 7/15/2019

**CLOSING DATE:** 8/5/2019 05:00 PM

**ABOUT THE  
COUNTY,  
DEPARTMENT  
AND THE  
POSITION:**

**GENERAL INFORMATION (*Use for open recruitment*)**

This recruitment is being conducted to fill a vacancy for the Department of Environmental Resources and to establish an eligibility list to fill future full-time and part-time vacancies throughout Stanislaus County.

Oral examinations are tentatively scheduled for the week of 8/19/2019.

Cell phones are typically incompatible with the online application format or browser. We recommend using a desktop or laptop computer. If you are still having technical difficulties, please call NEOGOV at 1-855-524-5627.

**ABOUT THE COUNTY**

Stanislaus County is located in Central California within 90 minutes of the San Francisco Bay Area, the Silicon Valley, Sacramento, the Sierra Nevada Mountains and California's Central Coast. With an estimated 538,388 people calling this area home, the community reflects a region rich in diversity with a strong sense of community. Two of California's major north-south transportation routes (Interstate 5 and Highway 99) intersect the area and the County has quickly become one of the dominant logistics center locations on the west coast.

The County is home to a vibrant arts community with the world-class Gallo Center for the Arts, a symphony orchestra, and abundant visual and performing arts. Stanislaus County is a global center for agribusiness, positioned by its mild Mediterranean climate, rich soils and progressive farming practices.

The area is recognized internationally for agricultural innovation with wine, almonds, poultry, milk, cattle, and walnuts being some of the features industries. The County is also home to Stanislaus State University, Modesto Junior College and benefits from satellite locations of

other high quality educational institutions. The County was established in 1854 and has a total land area of 1,515 square miles. Temperatures range from an average low of 38 degrees Fahrenheit in the winter, to an average high of 85 degrees in the summer.

### **ABOUT THE DEPARTMENT**

The Department of Environmental Resources (DER) and Parks & Recreation have a combined total of 11 service areas. The DER service areas include Administration, Environmental Health, Code Enforcement, Solid Waste, Hazardous Materials, Landfill, Groundwater Management, and Milk and Dairy. The Parks & Recreation service areas include Administration, County Centers/Community Parks, Woodward Reservoir and Modesto Reservoir. The two departments have a total of over 100 full-time employees with a Fiscal Year 2017 - 2018 total combined budget of \$35.6 million.

### **ABOUT THE POSITION**

Under general supervision, incumbent conducts investigations, inspections and site mitigations in the enforcement of hazardous material regulations and performs other related duties as required.

The Hazardous Materials Specialist I class is the trainee level in the series. Incumbents in this class are provided with on the job training and experience. Hazardous Materials Specialist II is the journey level class in the series with incumbents possessing no less than the equivalent of one year of related experience. Incumbents are expected to function with relatively little supervision and review of completed assignments. The Hazardous Materials Specialist III is the advanced journey level class where incumbents are fully knowledgeable in the area and are able to function with a high degree of independence.

### **TYPICAL TASKS:**

- Work a modified Tuesday to Saturday schedule, part of the schedule involves working at the Household Hazardous Waste Collection Facility responsible for the proper disposal of Hazardous Waste;
- Operation and maintenance of Class B vehicle;
- Identify and analyze hazardous materials through the use of scientific methods and principles;
- Issue permits to and regulate hazardous substance handlers, generators of hazardous waste, disposal facilities, and underground storage tank operators;
- Conduct ongoing inspections, sampling, and record review to secure and verify information regarding compliance with hazardous materials laws and regulations;
- Enforce hazardous material and related laws and regulations;
- Discover abandoned hazardous waste disposal sites and underground storage tanks, assessing through use of chemical analysis as well as other data obtained, the level of contamination, site conditions and land use factors;

- Conduct and evaluate environmental surveys and studies related to hazardous material storage, treatment, disposal, reduction and reuse;
- Determine appropriate sampling and monitoring methods;
- Participate in and review feasibility studies and remedial action plans to either remove the hazardous material or to render it non-hazardous to future populations;
- Collect data and prepare correspondence and reports;
- Review and oversee the performance of emergency cleanup contractors and geotechnical consultants;
- Assess potential exposure to hazardous materials and select appropriate safety and sampling equipment;
- Conduct community presentations and workshops;
- Interpret and apply appropriate laws and regulations regarding Hazardous Materials storage, site investigation and clean up, Underground Storage Tanks, and Household Hazardous Waste; and
- Utilize a computer, computer related equipment and current software applications (must be listed on application with level of proficiency).

**MINIMUM  
QUALIFICATIONS  
(SKILLS, ABILITY,  
KNOWLEDGE,  
EDUCATION/EXPERIENCE  
):**

**Hazardous Materials Specialist I**

**SKILLS / ABILITIES**

- Standby for emergency call duty and to respond to emergency incidents involving hazardous chemicals in a timely and effective manner;
- Collect environmental data, analyze and evaluate data and reach sound conclusions;
- Apply scientific methods and principles and analyze situations and take appropriate actions;
- Establish and maintain cooperative relations with the general public, business and industry, and other professionals and government agencies;
- Prepare clear, complete and technically accurate reports;
- Make oral presentations before groups and communicate verbally in a clear and effective manner;
- Use analytical techniques to identify hazardous waste;
- Pass medical monitoring exam and participate in monitoring program; and,
- Wear personal protective clothing and equipment, including respirators, SCBA, etc.

**KNOWLEDGE**

- Chemical, biological, physical and environmental sciences including organic chemistry, geology, engineering, hydrology, toxicology and physics;

- Basic investigatory techniques and methods;
- Basic hazardous materials management principles and practices; and
- General quality assurance and quality control techniques.

**Hazardous Materials Specialist II**  
**In addition to the Hazardous Materials Specialist I**

**SKILLS / ABILITIES**

- Plan, organize and carry out complex hazardous material studies and reports; and
- Oversee complex soil, groundwater and hazardous material investigations.

**KNOWLEDGE**

- Water quality and environmental planning;
- Personal protective equipment and levels of protection;
- Applicable environmental sampling techniques and standards;
- Chemical analytical techniques and procedures;
- Federal and State hazardous material laws, regulations and programs;
- Safety and detection equipment, including photo ionization detectors, combustibility meters, hydrostatic testing devices, etc.;
- Generally accepted Industrial hygiene principles and practices as they relate to the protection of employees; and,
- Chemical and physical characteristics of hazardous materials and their effect on human health and the environment.

**Hazardous Materials Specialist III**  
**In addition to the Hazardous Materials Specialist I and II**

**SKILLS / ABILITIES**

- Work with a high degree of independence, exercising a broad scope of judgment and latitude;
- Perform unusual and difficult research and analytical work;
- Handle difficult soil and groundwater investigations and take enforcement actions;
- Handle difficult public contact situations and negotiate compliance points effectively; and

- Prepare and present detailed information related to the specialty area to community groups, private industry representatives, public officials and staff.

## **KNOWLEDGE**

- Specific principles and practices of public and environmental health;
- Complex environmental sampling techniques and standards;
- Radiation hazards and management of radiological wastes;
- Quality assurance and quality control techniques as they relate to hazardous material investigations;
- Hazardous waste stream characteristics, including current and future hazardous materials management options; and
- Hazardous material use and disposal practices in industry including waste utilization and reduction technologies.

## **EDUCATION**

### **Hazardous Materials Specialist I, II, III**

- Bachelor of Arts or Bachelor of Science degree with major work in biology, chemistry, environmental health, physical science, environmental resource management, industrial hygiene, toxicology, geology, or other closely related field;

## **AND**

## **EXPERIENCE**

### **Hazardous Materials Specialist I**

- None Required

### **Hazardous Materials Specialist II**

- At least one year of related experience performing inspections, enforcement or remediation, or other tasks equivalent to Hazardous Materials Specialist I. Registration as an Environmental Health Specialist in the State of California or a Master's degree in a related field may substitute for six months of the required experience.

### **Hazardous Materials Specialist III**

- The equivalent of three years of related experience in environmental resources, equivalent to Hazardous Materials Specialist II.

#### **LICENSE**

- ALL levels must possess and maintain a valid California Class C Driver's License and remain free from repeated preventable accidents.

Veterans' Preference Program eligible job classification. For more information please click on the following link <http://www.stancounty.com/personnel/pdf/hiringpreference.pdf>

In addition to the minimum qualifications, applicant screening will focus on the following desirable qualifications. Please list any of these qualifications you may have within the "Duties" section of the online application.

#### **DESIRABLE QUALIFICATIONS**

- Possession of a valid certificate of registration as an Environmental Health Specialist issued by the State of California, Local Environmental Health Programs Section; **OR**
- Two years of related experience in environmental resources, including mitigation of subsurface soil contamination; **OR**
- Possession of an OSHA 40-hour HAZWOPER training certificate and 8-hour refresher training; **OR**
- Masters degree in a directly related field; **OR**
- Class A or Class B California Driver's License.

#### **APPLICATION AND SELECTION PROCEDURES:**

#### **CLASSIFICATION INFORMATION**

Unless otherwise provided, this position is part of the Classified Service of the County and is assigned to the Technical Services Bargaining Unit for labor relations purposes.

Individuals who are in a full-time classified position are required to serve a twelve-month probationary period, which may be extended an additional six months for a total of eighteen months. The probationary period does not apply to unclassified positions.

#### **EQUAL EMPLOYMENT OPPORTUNITY**

The County of Stanislaus is an Equal Opportunity Employer. All qualified applicants are encouraged to submit online application(s) for open position(s).

Stanislaus County is committed to establishing and maintaining effective working relationships with the general public, co-workers, supervisors, and members of diverse cultural and linguistic backgrounds regardless of race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, pregnancy related condition, marital status, gender/sex, sexual orientation, gender identity, gender expression, age (over 40), political affiliation or belief, or military or veteran status.

### **APPLICATION PROCEDURES/FINAL FILING DATE**

Online applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications.

**Resumes will not be accepted in lieu of a completed application.**

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

### **RECRUITMENT ACCOMMODATIONS**

Arrangements may be made to accommodate disabilities and religious convictions. Applicants requiring testing accommodations are required to complete and submit the Testing Accommodation Request Form prior to the test administration date. Special arrangements for religious convictions should be included in the "Additional Information" section of the application form.

<http://www.stancounty.com/personnel/pdf/ADATestingForm.pdf>

### **GENERAL QUALIFICATIONS**

- Pass County-paid pre-employment drug screening and job-related background investigation.
- Perform job duties in a manner assuring a safe working environment for oneself and others.

- Maintain confidential information according to the legal standards and/or County regulations as required.

### **APPLICATION AND/OR EXAMINATION APPEAL RIGHTS**

Application and/or examination results may be appealed by applicants presenting facts alleging irregularity, fraud and/or error in application screening or in exam scoring. Appeals must be in writing and submitted to the Chief Executive Officer within seven (7) days after the examination results are mailed.

### **DISCLAIMER**

Stanislaus County reserves the right to revise the examination plan described in this bulletin to better meet the needs of County service. The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The information contained in the bulletin is information, which sets forth a general summary of benefits for this respective position. This information is not legally binding. The benefits and other information regarding this position may be found in the Stanislaus County Code, the Stanislaus County Personnel Policies manual, or in the applicable Memorandum of Understanding, and such information prevails over information contained in this bulletin. Questions regarding this bulletin may be directed to the Stanislaus County Chief Executive Office/ Human Resources.

The Job Task Analysis provides information detailing the physical and functional demands of the classification. For the complete job task analysis, visit the Risk Management website at <http://www.stancounty.com/riskmgmt/> under "Disability Management."

Find out if you qualify for the AES Public Service Loan Forgiveness program for full-time public sector employees (PSLF) by contacting (866) 706-5005.

<https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>

Learn more about Club Wellness, a program designed to facilitate and encourage the good health of the Stanislaus County's workforce.

<http://stancounty.com/personnel/pdf/club-wellness-mission.pdf>