



Recruitment for:

Program Manager II Environmental Health Division

Environmental Management Department

Annual Salary Range \$122,565.60 to \$135,135.36

(plus 3.35% management differential plus possible 10% special pay allowance)

THE POSITION

The Environmental Management Department (EMD) is recruiting for an individual with proven expertise and leadership in Food/Pool Plan Review, Food Protection, Recreational Health, Tobacco Retailer Program, Noise Control, Employee Housing, Childhood Lead, Detention Facilities, Stormwater, Waste Tire, and Body Art Protection.

Experience in Board presentations both oral and written, budgets, fee determinations, fee collections, and leadership skills to maintaining a motivated and service driven work culture are critical requirements for the successful candidate.

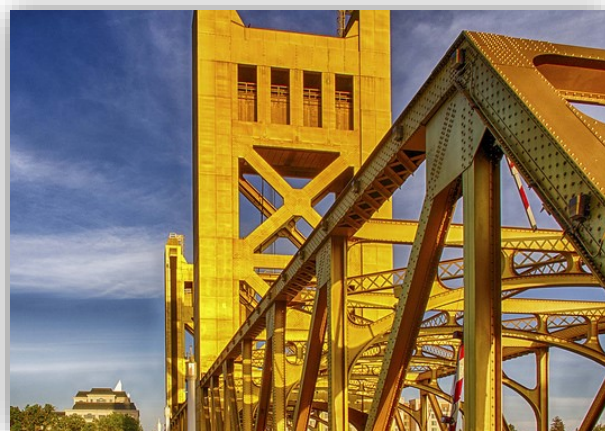
Within EMD, the Environmental Program Manager II will serve as the Division Chief for the Environmental Health Division and be responsible for a \$10.8 million dollar budget and 54 professional staff. Experience with Envision software and use of tablet inspections is desirable.

JOB COMPETENCIES

- ◇ Plan, organize, administer, and evaluate the operations and services of a division, program, or unit within the department
- ◇ Develop and administer a division or program budget; work with subordinate managers or supervisors in program budget development and administration
- ◇ Establish, monitor and control projects and schedules to meet goals and objectives
- ◇ Manage, supervise, train, and coach managers and senior level scientific and professional staff
- ◇ Maintain responsibility for staff evaluations; oversee and direct staff development and employee training; and respond to and adjust grievances
- ◇ Manage, direct, and organize the collection of environmental data and information
- ◇ Recognize problems, analyze and evaluate complex environmental data; develop recommendations or solutions and take appropriate actions
- ◇ Review and interpret impact of legislative changes and implement programs accordingly
- ◇ Commitment to the development and implementation of service and system improvements in conjunction with cost efficiency measures



- ◇ Develop innovative solutions for difficult and complex environmental management problems
- ◇ Establish and maintain cooperative working relationships with executives, stakeholders, the community, peers and staff.



Minimum Qualifications

Graduation from an accredited college or university with major work in health science, public health, natural science, physical science, environmental science, or a related field. and

1. Three years of supervisory experience at a level equivalent to the Environmental Specialist IV class within Sacramento County service.

Or: 2. One year of first-line management experience in the class of Environmental Program Manager I within Sacramento County service.

California certification as a Registered Environmental Health Specialist and a valid California Driver License are required.

Note: Possession of a Master's Degree from an accredited college or university in health science, public health, natural science, business or public administration, physical science, environmental science, or a related field may substitute for one year of the required supervisory experience.

Apply online by 2/5/19 for the first review deadline or by the final deadline of 2/29/19 via the County's jobsite: www.saccountyjobs.net

For questions regarding the position, please contact Sandy Leahy at (916) 875-8488 or Leahys@saccounty.net

