



**Recruitment for:**

## **Environmental Program Manager I**

**Environmental Management Department**

**Annual Salary Range \$128,119.68 to \$141,253.20**

(plus 3.35% management differential)



### **THE POSITION**

The Environmental Management Department (EMD) is currently recruiting for an individual with proven expertise and leadership in all CUPA programs, Incident Response, Local Enforcement Agency delegated programs from Cal Recycle, Wells including an Abandoned Wells Program, Septic Tank and Liquid Waste, and Local Oversight Programs.

Experience in Board presentations both oral and written, budgets, fee determinations, and fee collections are critical requirements for the successful candidate.

Within EMD, the Environmental Program Manager I will serve as the Deputy Division Chief for the Environmental Compliance Division and be responsible for an \$11.5 million dollar budget and 54 professional staff.

The position requires an individual who possesses exceptional analytical and strategic thinking skills who stays abreast of current and emerging policies. Experience with Envision software and use of tablet inspections is desirable.



### **JOB COMPETENCIES**

- ♦ Plan, organize, administer, and evaluate the operations and services of a division, program, or unit within the department
- ♦ Ability to participate in budget preparation and administration
- ♦ Commitment to the development and implementation of service and system improvements in conjunction with cost efficiency measures
- ♦ Ability to effect organizational change, maintaining a cooperative and motivated



work environment; supervise, train, and coach managers and senior level and professional staff

- ♦ Maintain responsibility for staff evaluations; oversee and direct staff development and employee training; and respond to and adjust grievances
- ♦ Manage, direct, and organize the collection of environmental data and information
- ♦ Recognize problems, analyze and evaluate complex environmental data; develop recommendations or solutions and take appropriate actions

- ♦ Review and interpret impact of legislative changes and implement programs accordingly
- ♦ Develop innovative solutions for difficult and complex environmental management problems
- ♦ Establish and maintain cooperative working relationships with executives, stakeholders, the community, peers and staff.
- ♦ Effectively represent the department in contacts and relationships with the public, local business community and other government agencies and media
- ♦ Demonstrate effectiveness in settling administrative actions



## Minimum Qualifications

The minimum qualifications for the Environmental Program Manager I:

Graduation from an accredited college or university with major work in health science, public health, natural science, physical science, environmental science, or a related field.

-and-

1. Two years of supervisory experience at a level equivalent to the Environmental Specialist IV class within Sacramento County service.

Or:

2. Possession of split off rights as granted by the Civil Service Commission and Board of Supervisors via SRA #90-85 .

California certification as a Registered Environmental Health Specialist is desirable but not required.

Note: Possession of a Master's Degree from an accredited college or university in health science, public health, natural science, business or public administration, physical science, environmental science, or a related field may substitute for one year of the required supervisory experience.

**Apply online by the cut-off dates of  
July 20, 2023, August 21, 2023 or  
September 21, 2023 at 5:00pm at  
[www.saccountyjobs.net](http://www.saccountyjobs.net)**

**For questions regarding the  
position, please contact  
Jenea Monasterio at  
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[monasterioj@saccounty.gov](mailto:monasterioj@saccounty.gov)**

