

THE POSITION

"At-Will" Department Head position appointed by the Board of Supervisors.

Under general direction, plan, organize, administer and supervise County Environmental Health Department and activities; assign, coordinate, and schedule Environmental Health investigations, inspections and enforcement activities; perform a variety of the more difficult, complex, and specialized assignments in the Department; represent the County on various issues and policies impacting environmental health services; provide administrative support for the Board of Supervisors and/or the County Administrator; and perform related work as required.

Examples of duties include but are not limited to:

- Hires, supervises, evaluates, and insures proper training of Department staff in accordance with County Personnel Rules and state and federal guidelines.
- Reviews and/or prepares a variety of staff reports for the Board of Supervisors and other agencies; prepares and administers grants.
- Prepares and administers grants; may serve as expert witness in Court actions.

IDEAL CANDIDATE

Plumas County is seeking a candidate that can develop and recommend Department goals and revenues for the Environmental Health Department. The incumbent will provide technical expertise to the public, community organizations, and a variety of government agencies and County staff. In addition they will keep current on changes in Environmental Health laws and regulations, develop ordinances and resolutions for adoption, and control fiscal expenditures and revenues.



QUALIFICATIONS

Five (5) years of responsible experience in Environmental Health investigation, inspection, and enforcement work, preferably including at least one (1) year in an administrative or supervisory capacity,

and;

Equivalent to graduation from a four (4) year college or university with a major in biology, chemistry, physics, environmental science, or a closely related field.

and;

Possession of valid Environmental Health registration issued by the State Department of Public Health.

COMPENSATION AND BENEFITS

Compensation: \$39.76 per hour

The County offers a benefits package which includes:

- Health Insurance (medical, dental, vision, life): County pays a portion of health care costs.
- CalPERS Retirement: Classic member, 2% at 55; PEPRRA member, 2% at 62.
- Longevity: Step increase of 5% at 7, 10, 14, 18 and 21 years of service.
- Vacation Leave: 10 days 1st and 2nd year, 15 days 3rd through 7th year, 21 days 8th year and thereafter.
- Sick Leave: 1 1/4 days per month (no limit of accrual). Cash out or health premium conversion options available upon meeting specific requirements.
- Bereavement Leave: 5 days per incident for defined family members.
- Holidays: 13 paid holidays per year.
- 40 hours of Administrative Leave

COUNTY GOVERNMENT

The Plumas County Board of Supervisors oversees management of county government and many special districts including Flood Control, the Community Development Commission, lighting districts, county service areas and sewer maintenance districts. The five supervisors are elected by constituencies of each district, serving all citizens of Plumas County during a four-year term. The Clerk of the Board of Supervisors provides support to the Board of Supervisors and information to the public.

Plumas County provides a full range of services and maintains a workforce of approximately 450 employees. For a list of County departments please visit: <https://www.plumascounty.us/8/Departments>.

THE COMMUNITY

Plumas County is located near the northeast corner of California where the Sierra and the Cascade mountain ranges meet. The Feather River, with its several forks, flows through the county. Plumas County offers an abundance of recreational activities, art and entertainment and offers the lifestyle that is becoming the choice of many Americans. Our area offers a standard of living found in close-knit communities enjoying a rural family and business lifestyle.

Nestled against the western slope of the Sierra Nevada Mountain range, Quincy, the Plumas County seat is tucked at the edge of the lush American Valley. Quincy, being the largest community in Plumas County, with a population of approximately 5,500, is located midway between Oroville, CA and Reno, NV on all-weather Scenic Byway - State Route 70, at the top of the Feather River Canyon.

Quincy is known for its attractive downtown buildings that have been made the focus of preservation and restoration. The four-story courthouse building on Main Street is the county's most dominant and impressive structure (not the oldest). Built in 1921, it features marble pillars and staircase and a beautiful 2,000 lb. bronze and plate glass chandelier (only part is still in use).

The front and rear courtyards have expansive grassy lawns with benches for sitting areas which make it a favorite location for local events such as the Main Street Christmas Sparkle and Tree lighting.

A Community College is located .5 miles from town - Feather River College - which is a two-year college located in a mountain setting overlooking the splendid valley.

Plumas County's 1,000 miles of streams and more than 100 lakes of the Feather River watershed make for diverse recreational options. The area offers a wide variety of outdoor activities including mountain biking, snowmobiling, cross-country skiing, fishing, camping, hiking, motorcycling and water sports. The Pacific Crest Trail stretches from Mexico to Canada - seventy-five miles of which extends across the Plumas National Forest and crosses two major canyons (the Middle Fork and North Fork of the Feather River). PCT crosses the Bucks Lake path as well for trail aficionados.

Enthusiasts enjoy these areas in the winter, spring, summer and fall. Recreation areas also include but are not limited to Round Valley Reservoir, Lake Davis, Gold Lake, Bucks Lake, Antelope Lake, Lakes Basin, Butt Lake and Frenchman's Lake. These destinations offer a wide selection of eateries, lodging, points of historical interest, bird watching, gold panning, golf courses and vast rejuvenation options in its diverse communities which covers approximately 2,600 square miles in total.

SPECIAL REQUIREMENTS

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109) Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

TO APPLY

If you are interested in this outstanding opportunity, please visit our website at www.plumascounty.us/jobs to apply online.

Applications and resumes will be screened according to the qualifications outlined. The most qualified candidates will be invited to participate in the interview process. The interview process may include an oral interview, and a background/reference check investigation.

Candidates will be advised of the status of the recruitment following finalists' selection.

If you have any questions, please do not hesitate to call Plumas County Human Resources at 530-283-6444.

Accommodations for Applicants with Disabilities

Applicants who require an accommodation during the application process due to a disability recognized under the Americans with Disabilities Act (ADA)/CA Fair Employment and Housing Act (FEHA) should notify the Department of Human Resources at (530) 283-6444.

Plumas County is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, color, religion, national origin, sexual orientation, gender identity, pregnancy, genetic information, marital status, age, disability or veteran's status.



THE COUNTY OF PLUMAS

Invites your interest for the position of ENVIRONMENTAL HEALTH DIRECTOR

First review of applications August 28, 2020



DEPARTMENT OF HUMAN RESOURCES

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: humanresources@countyofplumas.com

To apply: www.plumascounty.us/jobs



www.plumascounty.us