



ORANGE COUNTY
Human Resource Services
333 W. Santa Ana Blvd,
Santa Ana, CA 92701
714-834-2555

<http://www.ocgov.com/hr>

INVITES APPLICATIONS FOR THE POSITION OF:

Hazardous Materials Specialist II

SALARY

\$28.23 - \$38.05 Hourly \$2,258.40 - \$3,044.00 Biweekly \$4,893.20 - \$6,595.33 Monthly
\$58,718.40 - \$79,144.00 Annually

ISSUE DATE: 08/04/17

FINAL FILING DATE: Continuous

THE POSITION



HAZARDOUS MATERIALS SPECIALIST II

This recruitment is open to the public and is being conducted to establish an eligible list to fill Hazardous Materials Specialist II vacancies within the County of Orange. This recruitment may also be used to fill positions in similar and/or lower classifications.

The recruitment opens August 4th, 2017 and will remain open for a minimum of 5 business days until the needs of the County are met.

HEALTH CARE AGENCY

The [County of Orange, Health Care Agency](#) is a dynamic organization dedicated to creating and supporting an environment that promotes the achievement of optimal individual, family and community health. Under the direction of the Agency Director, a new and dynamic executive team with an organizational structure comprised of five service areas – Administrative and Financial, Behavioral Health, Correctional Health, Regulatory & Medical Services, and Public Health - is committed to meeting the health needs of the diverse Orange County community.

ENVIRONMENTAL HEALTH DIVISION

The HCA, Environmental Health Division is comprised of various programs aimed toward protecting the health and safety of Orange County residents and visitors from harmful conditions in the environment. Staff enforce laws and regulations and emphasize education to assist businesses and communities with providing healthy and safe communities. The Hazardous Materials Surveillance program conducts on-site inspections of Hazardous Materials and Waste facilities.

Click [here](#) to learn more about Environmental Health Division.

THE OPPORTUNITY

The Hazardous Materials Specialist II classification differs from the Hazardous Materials Specialist I (trainee) classification, as it is the first working level class of the Hazardous Materials Specialist Series. Incumbents in this class have a firm understanding in the field of hazardous materials, hazardous wastes, tiered permitting, Underground Storage Tanks (UST), aboveground petroleum storage tanks, California Accidental Release Prevention (CAL-ARP), waste tires enforcement, site investigation, and remediation. This classification receives on-the-job training regarding the various disciplines.

DESIRABLE QUALIFICATIONS

The ideal candidate will possess a valid certificate of registration as an Environmental Health Specialist (REHS) issued by the California Department of Public Health (CDPH) and will also possess certifications in the following areas:

- Above ground Petroleum Storage Tank Inspections.
- Underground Storage Tank Inspections
- Hazardous Waste Operations and Emergency Response (HAZWOPER)

Candidates who are selected for the position are required to use their personal vehicles for conducting inspections and County business, and will be reimbursed through the mileage claim process.

Specialized Knowledge/Expertise with the following:

- Interpreting and applying Underground Storage Tank and Cal-ARP laws and regulations and performing inspections
- Looking up or retrieving information from the California Environmental Reporting System database
- Reviewing and interpreting Federal and State laws and regulations as it pertains to Environmental Health
- Industrial manufacturing processes and materials which result in hazardous materials or hazardous waste
- Understanding, interpreting and applying State and Federal laws and regulations for the Certified Unified Program Agencies (CUPA) hazardous materials, business emergency plan, hazardous waste, underground storage tank, and aboveground petroleum storage tank programs
- Performing CUPA hazardous materials and waste inspections
- Using computer hardware and software to enter and retrieve data, review state forms, and complete reports
- Proficiently using a variety of computer software such as, Microsoft Word, PowerPoint, Excel, Access, Outlook, etc.
- Above ground Petroleum Storage Tank Inspections.
- Underground Storage Tank Inspections
- Hazardous Waste Operations and Emergency Response (HAZWOPER)

Relationship Building

- Ability to establish and maintain cooperative working relationship with peers, supervisors, managers, clients and the public
- Ability to treat others with respect, sensitivity and fairness

Oral/Written Communication Knowledge/Expertise

- Ability to communicate effectively verbally, and in writing
- Ability to listen attentively and understand what is being communicated by subordinate and supervisory staff, the public and managerial staff
- Ability to review, evaluate and summarize data in writing in terms of trends or general indications of possible problem areas

Planning and Organization

- Ability to investigate illegal activities associated with CUPA hazardous material and waste programs
- Ability to think logically and organize thoughts and work priorities to accomplish work efficiently and independently

MINIMUM QUALIFICATIONS AND PHYSICAL, MENTAL AND ENVIRONMENTAL CONDITIONS:

Please click [here](#) for the minimum qualifications and physical, mental and environmental conditions for Hazardous Materials Specialist II.

RECRUITMENT PROCESS:

Human Resource Services (HRS) screens all applications to identify the qualified candidates for the position based on the skills required. After the initial screening, the qualified candidates will be referred to the next step and notified of all further procedures applicable to their status in the recruitment.

Written Examination (Weighted 100%): A Written Exam is designed to measure candidates' technical skills, critical thinking, as well as candidates' ability to communicate clearly, logically and effectively in writing.

Based on the Department's needs, the selection procedures listed above may be modified. All candidates will be notified of any changes in the selection procedure.

Eligible List: Once the assessment has been completed, HRS will establish an eligible list of candidates. Candidates placed on the eligible list may be referred to a selection interview to be considered for present and future vacancies.

ADDITIONAL INFORMATION

EMAIL NOTIFICATION:

Email is the primary form of notification during the recruitment process. Please ensure your correct email address is included in our application and use only one email account.

NOTE: User accounts are established for one person only and should not be shared with another person. Multiple applications with multiple users may jeopardize your status in the recruitment process for any positions for which you apply.

Candidates will be notified regarding their status as the recruitment proceeds via email through the GovernmentJobs.com site. Please check your email folders, including spam/junk folders, and/or accept emails ending with "governmentjobs.com" and "ocgov.com." If your email address should change, please update your profile at www.governmentjobs.com.

FREQUENTLY ASKED QUESTIONS:

Click [here](#) for additional Frequently Asked Questions.

For more information regarding this recruitment please contact, Andrea Aguilar, at 714-834-2598 or aaguilar@ochca.com.

EEO INFORMATION

Orange County, as an equal employment opportunity employer, encourages applicants from diverse backgrounds to apply.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://www.ocgov.com/hr>

OR

333 W. Santa Ana Blvd,
Santa Ana, CA 92701

EXAM #5141HP-0817-042 (O)
HAZARDOUS MATERIALS SPECIALIST II
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Hazardous Materials Specialist II Supplemental Questionnaire

- * 1. Do you possess a valid certificate of registration as an Environmental Health Specialist (REHS) issued by the California Department of Public Health (CDPH)?

If your answer is "YES", **a clear copy of your valid certificate of registration must be attached to your application** for verification.

Email or fax copies are not acceptable.

Yes No

- * 2. Do you possess a Bachelor's degree from an accredited college or university, or a certified foreign studies equivalency with at least 30 semester units of basic biological, physical, or environmental science courses including at least one laboratory course in one of the following fields: chemistry, physics, microbiology, biology, and a mathematics course of college algebra or higher.

If your answer is "YES", **a clear copy of your unofficial transcripts must be attached to your application** for verification.

Email or fax copies are not acceptable.

Yes No

- * 3. Do you possess at least one (1) year of experience equivalent to a Hazardous Materials Specialist I or Environmental Health Specialist II with the County of Orange?

Yes No

- * 4. If you are selected, will you be able to present a valid California Driver's License (Class C or higher) and car insurance by appointment date?

Yes No

- * 5. Candidates who are selected for the position are required to use their personal vehicles for conducting inspections and County business, and will be reimbursed through the mileage claim process.

- Yes, I have a reliable means of transportation that would enable me to conduct daily inspections and county business.
- No, I do not have a reliable means of transportation that would enable me to conduct daily inspections and county business.

* Required Question