



*"Let your opportunities grow with Tehama County!"*

## Environmental Health Specialist I, II or Senior

**Application Deadline: March 22, 2022 at 5 PM**

### JOB DESCRIPTION

*The department currently has one (1) vacancy and one (1) anticipated vacancy.*

*In addition, Tehama County is establishing an eligibility list for future vacancies for an Environmental Health Specialist I, II or Senior, as well as, vacancies which occur during the life of the eligibility list.*

#### **DESCRIPTION:**

**Environmental Health Specialist I:** *Entry-level* - The incumbent learns to perform a variety of duties for the purpose of preventing environmental health hazards and promoting and protecting public health and the environment.

**Environmental Health Specialist II:** *Mid-level* - Performs investigations and inspections relating to the enforcement of environmental health laws and regulations.

**Environmental Health Specialist Senior:** *Supervisory-level* - Develops, implements and manages a variety of complex environmental health programs, for the purpose of preventing environmental health hazards and promoting and protecting public health and the environment.

#### **EXAMPLE OF DUTIES:**

**Environmental Health Specialist I:** Conducts supervised inspections of various facilities, including but not limited to food handling and preparation establishments, schools, hospitals, detention centers, water supply and sewage disposal systems, solid waste facilities, recreation/pool facilities and other public/private facilities, to monitor compliance with all applicable laws, codes and standards of sanitation. | Investigates rodent and insect infestations and general complaints from the public and other agencies. | Conducts sampling, surveys and other methods of gathering information concerning compliance. | Under supervision of a Registered Environmental Health Specialist, may issue health permits to businesses and individuals as appropriate. | Prepares and submits a variety of reports and records as required. | Interprets laws and regulations to the public, other departments and local agencies; recommends methods of meeting and maintaining environmental health requirements.

**Environmental Health Specialist II:** *In addition to the above:* Assists in planning, coordinating and managing the daily operations of one or more environmental health programs as assigned; functions as a resource specialist in assigned program(s) to develop environmental health policies and procedures and to recommend local ordinances and standards. | Evaluates and approves hazardous waste site remediation plans and analytical reports submitted by consulting engineers and other professionals; provides regulatory oversight for monitoring and sampling. | Assists in the provision of staff training as assigned.

**Environmental Health Specialist II & Senior:** *In addition to the above:* Responds to inquiries, concerns, and complaints from the general public and provides information and recommendations coordination with other County departments, outside officials and government agencies regarding environmental/public health issues. | Conducts engineering and architectural plan review, land division, map review,

sampling, surveys and other methods of gathering information concerning compliance with Federal, State, and local laws. | Secures evidence of violations; issues violation citations and provides expert witness testimony in court or before administrative bodies as needed. | Interprets laws and regulations to the public, other departments and local agencies; recommends methods of meeting and maintaining environmental health requirements. | Operates and assists in maintaining a variety of equipment and instruments, including a combustible gas indicator, Drager Analyzer, pool test kit, camera, sampling equipment, measuring devices, etc. | Reviews, prepares and/or submits a variety of technical reports, records, correspondence, and educational materials. | Represents the Department at meetings, special events, and other public and private organizations, etc., as needed.

**Environmental Health Specialist Senior:** *In addition to the above:* Performs enforcement duties, inspections, and related tasks associated with the daily operations of one or more environmental health programs as assigned; functions as a resource specialist in assigned program(s). | Guides and assists Environmental Health Specialists and/or Aides; provides training, counseling and professional assistance on technical skills and professional responsibilities; identifies training needs and provides training for staff; assures training programs meet goals; serves as liaison between the Department and various organizations and agencies; serves on committees and task forces. | Collaborates with other professionals in investigations.

#### **EDUCATION & EXPERIENCE:**

*Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:*

- Graduation from an accredited college or university with a Bachelor's degree with major course work in environmental health or science, which meets the education requirements of the California Department of Health for registration as an Environmental Health Specialist.

#### **Environmental Health Specialist Senior:**

- Three (3) years of experience at the level of Environmental Health Specialist II at the county of Tehama or the equivalent elsewhere.

#### **LICENSE & SPECIAL REQUIREMENTS:**

- Requires documented acceptance of educational requirements issued by the State of California Department of Public Health.
- Requires possession of a valid certification of registration as an Environmental Health Specialist issued by the California State Department of Public Health.
- Requires a valid California driver's license.

#### **Environmental Health Specialist Senior**

- Other certificates and levels of training may be required dependent upon assignment

*See other side for position details and benefit information.*

## POSITION DETAILS

**Site:** Tehama County Environmental Health  
**Job Type:** Full-Time

### **SALARY** *(A-E Steps)*

#### **Environmental Health Specialist I:**

Range 68 - \$23.60 - \$28.76 Hourly / \$1,888.00 – \$2,300.80 Biweekly

#### **Environmental Health Specialist II:**

Range 72 - \$26.05 - \$31.75 Hourly / \$2,084.00 - \$2,540.00 Biweekly

#### **Environmental Health Specialist Senior:**

Range 82 - \$33.34 - \$40.64 Hourly / \$2,667.20 - \$3,251.20 Biweekly

*New employees should anticipate being hired at the beginning step of the salary range. Annual salary step increases (A-E) based upon satisfactory performance and completion of one (1) year and 2,080 hours.*



### **BENEFITS**

- Approximately 80% of the premium for medical, dental, and vision plan is paid by the County. The current employee rate, as of January 1, 2022, is \$188.95/mo. (EPO plan). The plan covers the employee and all eligible family members.
- \$30,000 Life Insurance Plan for employees
- A retirement plan through CalPERS.
- A deferred compensation retirement savings plan is available to employees with a contribution match from the County up to \$60/mo.
- 96 hours of paid vacation (increases upon continuous years of service). 96 hours of paid sick leave. 13 paid holidays plus one 8 hour personal holiday.
- An Employee Assistance Program is provided to all employees and employees' family members at no cost.

### **APPLICATION PROCEDURE**

To apply, scan this QR code with your QR code reader app – Search this job title – Click Apply in the top right corner!



Or visit <http://jobs.tehama.us>

**For questions about this recruitment contact:**

**Lori Mueller**

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