

 <p>California Unified Program Annual Training Conference</p>	<p>California Unified Program Agency (CUPA) Training Conference March 20-23, 2023 Anaheim Marriott Orange County</p> <p>CUPA Scholarship Announcement Applications Due by November 30, 2022 at www.calcupa.org</p>	 <p>ACCREDITING AGENCY CALIFORNIA CUPA FORUM www.calcupa.org</p>
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Scholarship information

Mark your calendar now for the 25th Anniversary California Unified Program Training Conference, March 20-23, 2023, at the Marriott, 700 Convention Way, Anaheim. Scholarships are available for CUPA and PA technical employee staff only (not open to independent contractors). CUPA/PA staff with a home office within 30 miles of the Marriott are only eligible for a registration scholarship (no travel, parking, mileage or meals will be covered).

Applications are due by November 30th



Go to www.calcupa.org and log into your profile to apply. If you do not have a profile you will need to create one. You must register with your agency email and ensure you are assigned to the correct CUPA manager. After you apply you will receive an email from conferencemanager@calcupa.org confirming receipt of your scholarship application which will include the hotel reservation link for scholarships.

FEATURES AT THE 2023 CUPA CONFERENCE:

- Fourteen tracks of technical training sessions **Monday–Thursday 8am-5pm**
- Tracks include CalARP, HMBP, HazMat/Risk Management, HazWaste, UST, Admin & Mgmt, Enforcement, Clean UP, APSA, Industry, Emergency Response, Potpourri, HAZWOPER, Technology & Demonstrations.
- A sophisticated conference management tracking system that includes online registration for conference sessions that will provide personalized training certificates including mobile site access
- As an Accrediting Agency, the CUPA Forum will offer Continuing Education Contact Hours (CECH) for Registered Environmental Health Specialists.
- ICC Contact hours may be available for all of the Track C underground storage tank sessions.
- 101 Beginning level, 201 Intermediate level and 301 Advanced Sessions are available in each track.

THIS SCHOLARSHIP COVERS 60% of the following expenses:

- **Registration fee of \$795**
- Up to \$23/day for parking (either at the Marriott or airport parking). Receipt required.
- Up to \$150 for shuttle service to/from the airport/hotel (shuttle to/from Marriott is \$35 each way, scholarship will also cover shuttle between your home and nearest airport). Receipts required.
- Up to \$270/night (inclusive of all taxes) hotel for Sunday, Monday, Tuesday and Wednesday night. Sunday night only with pre-approval. Use this link to access the CUPA Scholarship only Block at the Marriott
<https://book.passkey.com/gt/218557961?gtid=e24c2c2509103ea2a41fc0582f25daca>
Receipts required.
- Up to \$450 in travel expenses (airfare and/or mileage). Airfare must be at lowest rate and can include one piece of luggage. Mileage will be reimbursed at federal rate and a map must be included with TEC form..
- \$35 for dinner for each approved hotel night.
- \$20 for Monday breakfast, if scholarship is approved for Sunday night. Breakfast is provided T/W/Th.
- **You are responsible for your own transportation and hotel arrangements. The scholarship will not cover cancellation penalties.**
- **Receipts are required for all expenses, except meals. Lunches are provided M/T/W/Th.**

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THIS SCHOLARSHIP DOES NOT COVER:

- Upgraded rooms or hotel bellmen tips
- Rental cars or cab fares around the area
- No gas or mileage reimbursement if using an Agency car
- Additional room charges such as internet, phone calls or fax charges
- Cancellation fees for no shows

SCHOLARSHIP AWARD & REQUIREMENTS

- Award notices will be emailed in December.
- You must confirm acceptance of your scholarship by December 31, 2022 by logging into your existing Conference Manager account at <http://www.calcupa.org>; after that day, your scholarship may be awarded to someone else.
- Once you accept the scholarship, you will be registered for the conference.
- Sign up to volunteer by **January 31st**. See list and sign up at www.calcupa.org
- Pre-register for sessions you are interested in attending. Please choose your sessions by January 31st, to assist us with room assignments.
- Register for lunch and indicate your meal preferences.

In order to be reimbursed, your Travel Expense Claim, signed by your manager and with all required receipts, **must be postmarked by April 15, 2023**. The completed TEC, and receipts, must be mailed to CAL CUPA Forum, Attn: Sheryl Baldwin, P.O. Box 2017, Cameron Park, CA 95682-2017. To facilitate processing, please consider mailing all TEC forms from your agency together.

Your agency can decide to cover all of the costs at 100% if you have the funds or the cost of the registration fees or travel costs that total up to 40% or be invoiced for 40% of the actual scholarship reimbursed amount (including registration) in April 2023 or earlier if requested. We can also reimburse at 60% if requested on your TEC forms. If the 40% is a burden, a limited number of full scholarships will be awarded to rural agencies, upon request and review and approval of the rational by the scholarship committee. If your agency is unable to cover the 40% match, please provide an explanation by email.

You can get more information about how to accept your scholarship at the following address:
<http://www.calcupa.org/articles/scholarship-award-next-steps.html>

If you have any questions regarding the scholarship conditions, please contact CAL CUPA FORUM, Sheryl Baldwin at Sheryl@calcupa.org or 530-676-0815.

Check out the website for current information at www.calcupa.org