

 <p>California Unified Program Annual Training Conference</p>	<p>California Unified Program Agency (CUPA) Training Conference February 25 - 28, 2019 Anaheim Marriott Orange County</p> <p>CUPA Scholarship Announcement Applications Due by October 31, 2018 at www.calcupa.org</p>	 <p>ACCREDITING AGENCY CALIFORNIA CUPA FORUM www.calcupa.org</p>
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Scholarship information

Mark your calendar now for the 21th Annual California Unified Program Training Conference, February 25 - 28, 2019, at the Marriott, 700 Convention Way, Anaheim. Scholarships are available for CUPA and PA technical staff only.

Applications are due by October 31st

Go to www.calcupa.org and log into your profile to apply. If you do not have a profile you will need to set one up. Using your Agency email is mandatory. Please update your profile to make sure your email address is correct. After you apply you will receive an email from conferencemanager@calcupa.org confirming receipt of your scholarship application which will include the hotel reservation link for scholarships.

FEATURES AT THE 2019 CUPA CONFERENCE:

- Twelve tracks of technical training sessions **Monday–Wednesday 8am-5pm & Thursday 8am-3pm.**
- Tracks include HazMat/Risk Management, HazWaste, UST, Admin & Mgmt, Enforcement, Clean UP, APSA, Industry, Emergency Response, HAZWOPER and Technology.
- A sophisticated conference management tracking system that includes online registration for conference sessions that will provide personalized training certificates including mobile site access
- As an Accrediting Agency, the CUPA Forum will offer Continuing Education Contact Hours (CECH) for Registered Environmental Health Specialists.
- ICC Contact hours may be available for all of the underground storage tank sessions.
- 101 Beginning level, 201 Intermediate level and 301 Advanced Sessions are available in each track.
- HAZWOPER Sessions on Monday, Wednesday and Thursday.

THIS SCHOLARSHIP COVERS:

- Registration fee of \$695
- Marriott Hotel discounted parking rate at \$20 per day and airport parking during the conference dates.
- Shuttle service to/from the airport is not provided by the Marriott; so if you fly you will need to plan for shuttle service when you apply which is approximately \$26-\$35 each way.
- Marriott hotel rate of \$173.00 plus taxes = \$205.00 by using the scholarship reservations link under the CUPA Block <https://book.passkey.com/go/CACUPA19FederalGovernment> (or use the link in your confirmation from conferencemanager@calcupa.org when you receive your award e-letter). Please book your hotel room early as the hotel will sell out. If you cancel, **it is mandatory that you cancel your reservation directly** with the Hotel or a future scholarship will be declined for no-shows.
- Airfare at the lowest **best rate** and fee for one bag of luggage each way or mileage with a max reimbursement of \$350.00 at the current federal per diem rate currently 53.5 cents per mile.
- Specific meals (Monday breakfast \$10 & Sunday-Thursday dinner \$30 each max) depending on your schedule and the request that gets approved. Breakfast is provided Tuesday - Thursday and lunch is provided Monday - Thursday. No other lunches will be reimbursed.
- **You are required to make your own travel arrangements and hotel reservations.**
- **Receipts will be required for every purchase (excluding meals).**



**California Unified Program Agency (CUPA)
Training Conference February 25 - 28, 2019
Anaheim Marriott
Orange County**

**CUPA Scholarship Announcement
Applications Due by October 31, 2018
at www.calcupa.org**



THIS SCHOLARSHIP DOES NOT COVER:

- Other hotels or additional hotel nights (unless pre-approved)
- Upgraded rooms or hotel bellmen tips
- Rental cars or cab fares around the area
- No gas or mileage reimbursement if using an Agency car
- Additional room charges such as internet, phone calls or fax charges
- Alcoholic beverages or other personal expenses
- No shows

SCHOLARSHIP AWARD & REQUIREMENTS

- **Award notices will be emailed in November.**
- **You must confirm acceptance of your scholarship by December 15, 2018 by logging into your existing Conference Manager account at <http://www.calcupa.org>; otherwise, you will relinquish it.**
- Enter your REHS# and/or ICC# if applicable for Certificates CECH's.
- You are required to indicate the class sessions you are interested in attending. Priority will be given to pre-registered attendees if a session is full. Please choose your sessions by December 31st.
- Indicate which lunches you will be attending so we can plan accordingly.
- You will be required to complete an evaluation within seven days of the training in your profile to obtain REHS/ICC credit.
- Agency contribution required of the total approved scholarship or actual expense of the Agency scholarships calculated at 35%. Includes Registration fee and all approved reimbursed costs.
- You can get more information about how to accept your scholarship at the following address: <http://www.calcupa.org/articles/scholarship-award-next-steps.html>

ONCE YOU ACCEPT THE SCHOLARSHIP:

- Once you accept your scholarship, the CFB will PRE-PAY your registration fee. Accept your scholarship by logging into your account at www.calcupa.org, click scholarship, click accept. You must accept or decline your scholarship by **December 15th**.
- Other expenses can be reimbursed either directly to you or to your agency after the conference. Please let us know how to reimburse you when you file your Travel Expense Claim (TEC) reimbursement form. **MAIL** in your TEC reimbursement form with ALL RECEIPTS for your expenses no later than **March 31, 2019, to CAL CUPA Forum, Attn: Sheryl Baldwin, P.O. Box 2017, Cameron Park, CA 95682-2017.**

If you have any questions regarding the scholarship conditions, please contact CAL CUPA FORUM, Sheryl Baldwin at Sheryl@calcupa.org or 530-676-0815.

Check out the website for current information at www.calcupa.org